

FILM ENTRY FORM

Form and film to be returned **before 15 March** to: CITIA, Laurent Million, c/o Conservatoire d'art et d'histoire, 18 avenue du Trésum, BP 399, 74013 Annecy Cedex, France (film@citia.org). Please fill in legibly using block letters and remember to make a copy for your reference. The information will be used for the Festival catalogue (*L'Officiel*) and Animaquid.

film

Original title _____

French title _____

English title _____

Nationality of film _____

In case of coproduction, please state the main producer first

Year of production _____

First film Yes No

CREDITS

Adapted from _____

First name

Last name

Artistic direction _____

Script _____

Graphics _____

Storyboard _____

Layout _____

Background _____

Animation _____

Camera _____

Compositing _____

Music _____

Sound _____

Editing _____

Voices _____

SUMMARY OF SCRIPT

Maximum 3 lines, in English

Running time _____ h _____ min. _____ sec.

Process Colour Black and white

Version without dialogue or commentary original language _____

Presented at other festivals

Festival	Date	Awards
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

FILM ENTRY FORM

category

Feature films

Made for the cinema with a running time of over 60 minutes

creation technique

- | | | | |
|---|---|---|--------------------------------------|
| <input type="checkbox"/> Drawing on cels | <input type="checkbox"/> Powder animation | <input type="checkbox"/> Animated objects | <input type="checkbox"/> 2D Computer |
| <input type="checkbox"/> Drawing on paper | <input type="checkbox"/> Cut-outs | <input type="checkbox"/> Pixilation | <input type="checkbox"/> 3D Computer |
| <input type="checkbox"/> Drawing on film | <input type="checkbox"/> Clay | <input type="checkbox"/> Rotoscope | <input type="checkbox"/> Photos |
| <input type="checkbox"/> Paint on glass | <input type="checkbox"/> Puppets | <input type="checkbox"/> Live action | |

Other technique(s) or details (tools, software...) _____

target audience

- All audiences 2-5 years 6-8 years 9-11 years 12-15 years Young adults Adults

genre

- | | | | | |
|--------------------------------------|--------------------------------------|---------------------------------------|----------------------------------|--|
| <input type="checkbox"/> Adventure | <input type="checkbox"/> Ecology | <input type="checkbox"/> Experimental | <input type="checkbox"/> Humour | <input type="checkbox"/> Thriller |
| <input type="checkbox"/> Documentary | <input type="checkbox"/> Educational | <input type="checkbox"/> Fantasy | <input type="checkbox"/> Musical | <input type="checkbox"/> Social satire |
| <input type="checkbox"/> Drama | <input type="checkbox"/> Eroticism | <input type="checkbox"/> Historical | | |

Other genre(s) or details _____

direction

In case of co-direction, please fill in this section as many times as there are directors (either by photocopying this form, or by filling out a separate sheet)

Mr Ms First name _____ Last name _____

Home address _____

Post/zip code _____ Town _____ State _____ Country _____

Tel _____ Fax _____

Cell phone _____ E-mail _____

production

In case of co-production, please fill in this section as many times as there are producers (either by photocopying this form, or by filling out a separate sheet)

Mr Ms First name _____ Last name _____

Cell phone _____ E-mail _____

Production company or school _____

Address _____

Post/zip code _____ Town _____ State _____ Country _____

Tel _____ Fax _____

Website _____ E-mail _____

distribution

Mr Ms First name _____ Last name _____

Cell phone _____ E-mail _____

Export company _____

Address _____

Post/zip code _____ Town _____ State _____ Country _____

Tel _____ Fax _____

Website _____ E-mail _____

FILM ENTRY FORM

If you are sending a video for selection and a film print (if your film is selected), please fill in sections "selection print" and "competition print".

selection print

Format DVD (MPEG-2 only) Beta SP Pal Digital Betacam Pal

competition print

Size 35 mm Betacam SP Pal Digital Betacam Pal HD Cam DCP
 Sound Mono Stereo Dolby SR Digital Dolby SRD
 Cinema frame size 1.37 1.66 1.85 Scope
 Video frame size 4/3 16/9 letter box 16/9 Anamorphic

documents to be enclosed with the entry form

- Biography (7 lines max.) and filmography of director(s)
- A photo of the director(s) (optional)
- 5 different digitised photos (300 DPI, minimum 6 cm x 8cm) on CD-Rom
- Text of dialogue or commentary with French or English translation in order to subtitle short films if selected
- A DVD copy

authorisations for use of extracts

A - Audiovisual press - print press

Promotional programmes by television channels and print press

In case of selection, do you authorise CITIA to make extracts not exceeding a maximum of 10 % of total running time?

Yes No

B - Multimedia

Do you authorise CITIA to include an extract of less than 10 % of total running time on a web site?

Yes No

Do you authorise CITIA to digitise the entire film to be stored in an electronic catalogue available on intranet?

Yes No

sending and return of film

- By mail or express courier along with the entry form, or no later than 15 February 2010 (15 March 2010 for feature films) to:
CITIA, Laurent Million, c/o Conservatoire d'art et d'histoire
18 avenue du Trésum, BP 399
74013 Annecy Cedex, France
- By express courier. Please declare only 20 US \$ as a value for customs and tick the item "custom fees: shipper" on the Air way bill.
- **The sending and return of films will be at your expense (transport and custom costs).**
- CITIA will keep all works unless otherwise notified.
I agree to leave my film print with CITIA video library
 Yes No (Return by request. Transport costs to be paid.)

The person who enters the film declares to be authorised by the production company to lend the print on the condition that CITIA strictly abides by the additional clauses agreed upon by this film entry form.

First name _____ Last name _____

Occupation _____

Post/zip code _____ Town _____

Tel _____ Fax _____

Date _____

Signature (compulsory)

34th international animation film festival • regulations

Form and film to be returned **before 15 March 2010** to: CITIA, Laurent Million, c/o Conservatoire d'art et d'histoire, 18 avenue du Trésum, BP 399, 74013 Annecy Cedex, France (film@citia.org).

1. Support and patronage

The 34th International Animation Film Festival, organised by CITIA, will take place in Annecy from 7 to 12 June 2010. It is financially supported by the French Ministry of Culture and Communication, the National Centre for Cinematography (CNC), the MEDIA Programme of the European Community Commission, the Communauté de l'agglomération d'Annecy, the City of Annecy, the Rhône-Alpes Regional Council, the regional department for cultural affairs, the Haute-Savoie Regional Council, Procirep and the Ministry of Foreign Affairs. It is fully recognised by the International Association of Animation Film (Asifa).

2. Which works can be entered?

Any frame by frame animated video or film made for the cinema, television and/or the Internet may be entered. Only works completed after **30 September 2008** and never previously entered at the Annecy Festival will be accepted. Works must be registered in one of the following categories in order to compete:

a) short films

b) feature films (made for the cinema with a running time of over 60 mins)

c) TV films (video print)

- TV series (**episodes from a series previously selected in the last edition will not be accepted**)
- TV special

d) commissioned films (video print)

- educational, scientific or industrial film
- advertising or promotional film
- music video

e) graduation films

3. Technical specifications

a) For selection

All works submitted for selection must be presented on video (Beta SP Pal, Pal or NTSC DVD).

Only feature films can be submitted on **35 mm film print or video**.

b) For screenings in the official selection

In case of selection, directors or producers undertake to provide a film print as indicated on the present film entry form before 20 May 2010.

Short films in competition will be screened simultaneously on video in other Festival theatres to give wider distribution.

4. Submissions

There is no entry fee required.

The present film entry form for shorts, TV films, commissioned films and graduation films must reach CITIA **before 15 January 2010**, with the film if it is finished.

The feature film entry form must reach CITIA **before 15 March 2010**.

Only correctly completed and signed entry forms will be accepted.

The number of entries is limited to 10 films per school in the graduation film category.

Compulsory enclosures:

- Biography (7 lines max.) and filmography of director(s)
- Photo of director(s) (optional)
- 5 different digitised photos (minimum 6 cm x 8 cm, 300 DPI) on CD-Rom
- text of dialogue or commentary with the French or English translation (in order to subtitle short films if selected)
- a DVD copy.

If a film is selected for competition, the producer must provide an adequate supply of promotional material (300 journalists attended the Annecy Festival in 2009).

5. Sending films for selection

If they were not sent with the entry form, copies of films submitted for selection must reach CITIA **before 15 February 2010**. Feature films must reach CITIA **before 15 March 2010**. Films received after this date cannot be accepted for selection and only prints in perfect screening condition will be accepted.

6. Transportation and insurance

Transport costs and insurance charges of prints, as well as any other related charges – notably customs forwarding agents' fees for import and export – must be fully paid **both ways** by producers, directors or authorised organisations.

Films can either be left at CITIA or sent back by request. CITIA will only be responsible for film storage and insurance costs during the storage period.

In case of loss or deterioration, the organiser is liable to a replacement value of the prints only.

In case of damage, CITIA's insurance policy provides compensation to the producer in the country of production covering the cost of replacing the damaged material, on presentation of the invoice.

7. Laser subtitling

CITIA will subtitle non French-speaking short films presented in competition using laser engraving.

It will bear all expenses of this operation only if the organisers receive the complete original text of the dialogue and commentary, as well as the French or English translation, before 15 February 2010.

CITIA has no claim on the translations, which will remain the property of the producers.

Non French-speaking versions of feature films and TV films (series and TV specials) selected for the competition must be subtitled in French by the producers themselves, at their own expense.

Producers must subtitle French features and TV films (series and specials) selected for the competition at their own expense.

Out of competition shorts and features and graduation films in competition will be screened in their original version unless subtitled versions are supplied.

8. Selection committees

The direction of CITIA will appoint the members of the selection committees.

Selection committees will be made up of 60 % foreign personalities. 60 % of the committees must be animation film professionals.

None of the members should be in any way involved in the production or distribution of works submitted for selection.

The selection committees are responsible for choosing works presented in the official selection for:

a) films included in the competition programmes according to the various categories specified in article 2.

b) out of competition shorts and features.

Selection will take place **from 1st to 13th March 2010, for all categories except feature films, which will take place from 22nd to 28th March 2010.**

Films will be chosen according to their quality and interest – notably the fact that they have never been shown before.

After written notification of the selection committees' decision to the producers and directors, no request for the withdrawal of a film presented for the official selection will be accepted after 15 April 2010.

Producers whose films have been submitted for selection but not selected will be informed by mail before the Festival. It is the producer's duty to inform the film directors of the decision.

8a. Official selection

The following films submitted for Annecy 2010 are considered part of the official selection:

- competition films in all categories
- out of competition shorts and features.

9. Invitations / Accreditation

The conditions for covering expenses for film directors are the following:

Competition

Short films, feature films and TV films: accommodation for one director only (in case of co-direction), "Festival + Mifa" accreditation.

Producers of feature films will receive "Festival + Mifa" accreditation (only one producer, in case of coproduction).

Graduation films: accommodation in a holiday centre for one director only (in case of co-direction), "Festival + Mifa" accreditation.

Commissioned films: "Festival + Mifa" accreditation.

Out of competition: directors of short films and features, along with producers of features will receive "Festival + Mifa" accreditation (only one representative in case of co-production).

In no case will CITIA cover travel expenses.

10. Juries

The direction of CITIA will decide on the composition of the international juries made up of 3 to 5 members and will appoint the President of these juries. 60 % of the juries will be made up of foreign personalities.

No jury member must be, in any way, involved in the production or distribution of films they will have to judge.

The juries reserve the right not to award a prize, but can only award the prizes listed below.

11. Official Awards

The juries will award the following prizes:

a) short films

- . the Annecy Cristal
- . a special jury award
- . the "Jean-Luc Xiberras" award for a first film
- . a special distinction

b) feature films

- . the Cristal for best feature
- . a special distinction

c) TV films

- . the Cristal for best TV production
- . a special award for a TV series
- . an award for a TV special

d) commissioned films

- . an educational, scientific or industrial film award
- . an advertising or promotional film award
- . an award for best music video

e) graduation films

- . an award for best graduation film
- . a special jury award
- . a special distinction

12. Rights

Each entrant declares to be the author or rights owner of the film(s) in competition and to own all the literary, dramatic and musical rights. The simple fact of each entrant taking part in the competition confers on the organisers the right to present the work, free of charge (in full or as an extract), on any media or public screening, for non-commercial purposes; i.e. screenings after the Festival for schools (Jica Enfants).

The producers and directors of award-winning films should mention the prize obtained, the year and the name of the Festival (Annecy International Animation Film Festival) in the credits of their film and on all advertising material.

13. Extra screenings

• Decentralisation

Award-winning films and films selected for Annecy 2010 may be shown in other theatres in Rhône-Alpes and Paris as part of the decentralisation programme of the Annecy Festival. A special request for additional screening authorisation will be sent at a later date to the producers of these films.

• Video library

All films submitted for official selection (apart from advertising or promotional films) will be presented at the Mifa digital video library and during the event enabling them to be shown to buyers and distributors.

A specific screening catalogue will be published for consultation.

14. VOD

Toondra will contact rights holders of short films in the official selection in view to an eventual VOD contract for the CITIA/Toondra collaboration to screen extracts of these films.

15. Annecy Awards

The direction of CITIA would like to obtain a non-exclusive distribution licence for award-winning films, which will make up a compilation entitled "Annecy 2010 Awards". If no contract already exists, CITIA would like to encourage rights holders of short award-winning films to agree to the free streaming of their films on Animaquid/Toondra for a period of 3 months. A contract to this effect will be sent out after the Festival.

16. Loans or gifts of film prints

The direction of CITIA would like producers of award-winning films to lend or give a print of their films to the Festival.

These prints will be deposited with the department of Film Archives, Bois d'Arcy, supervised by the French National Centre for Cinematography (CNC).

A contract of sanction of usage will be made out for each deposit.

Producers can leave either a film print or a video with the CITIA.

It is important to note that no preference will be given in the selection of a film left at CITIA film library over another.

16a. Animaquid

Extracts of films in the official selection will be put online on the official CITIA database, Animaquid/Toondra.

17. Conservation

CITIA is in the process of digitising all films presented for official selection as part of its film conservation project.

18. Advertising and exhibition material

The organisers are happy to receive any available advertising materials (posters, brochures, etc.), as well as a selection of original material used for the making of the film (storyboard, sketches, backgrounds, cels, puppets, etc.). They can either be returned or deposited with the Annecy museums, in continuity with CITIA's collection to the city of Annecy according to current procedures in French museums.

19. Choice of jurisdiction

Participation in the Festival implies unreserved acceptance of the terms of the present regulations. Should any contestation arise, the court based near the Festival organisers (Annecy county court) has sole jurisdiction and the French version alone has legal value.

20. Non specified cases

CITIA management will settle any cases that fall outside the terms of the present regulations.

21. Data Protection

The information requested, including photos, is required for electronic or paper media linked to the Festival and Mifa. This information will also be used in Animaquid, CITIA's multimedia resource centre and the internet. In accordance with the French law on data protection (6 January 1978) you may exercise your right of access, rectification or opposition to information about you contained in our files by contacting the Festival and Mifa management. (Reference code CNIL: 793668) ■